

MINUTES of MEETING of CPP MANAGEMENT COMMITTEE held in the SCOTTISH NATURAL HERITAGE OFFICES, KILMORY INDUSTRIAL ESTATE, LOCHGILPHEAD on WEDNESDAY, 19TH APRIL 2006

Present:	Andrew Campbell	Scottish Natural Heritage (Chair)
	Aileen Edwards	Scottish Enterprise
	Brian Barker	Argyll and Bute Council
	David Dowie	Communities Scotland
	Donald MacVicar	Argyll and Bute Council
	Geoff Calvert	Strathclyde Fire and Rescue
	Jim Jones	Strathclyde Fire and Rescue
	James McLellan	Argyll and Bute Council
	Josephine Stojak	NHS Highland
	Julian Hankinson	Association of Community Councils
	Ken Abernethy	Highlands and Islands Enterprise
	Lolita Lavery	Community Planning Partnership
	Peter Minshall	Argyll CVS
	Raymond Park	Strathclyde Police

In Attendance: Tracey Slaven, SEERAD
David Price, Chair of Argyll CVS
Isobel Strong, Chair of Argyll & Bute Volunteer Centre

Apologies: Bill Dundas, SEERAD

1. WELCOME AND INTRODUCTIONS

Andrew Campbell welcomed everyone to the meeting.

2. MINUTES OF PREVIOUS MANAGEMENT COMMITTEE MEETING

The Minutes of the meeting of 8 February 2006 were accepted as an accurate record.

MATTER ARISING

Drivesafe Action Plan 2006-2009

Geoff Calvert referred to the contribution towards the Drivesafe initiative by partner organisations, where further discussion took place regarding the kind of contribution which should be provided and suggesting the possibility of providing a part-time co-ordinator dedicated to specific projects. It was agreed that the Steering Group could use the current underspend to progress work as it saw fit, subject to agreement of the Health and Wellbeing Theme Group, which oversees the DriveSafe work.

3. MINUTES OF CPP MEETING HELD ON 3 MARCH 2006

The Minutes of the meeting held on 3 March 2006 were accepted as an accurate record.

4. MATTERS ARISING

a) Response to Health Board Consultation

It was noted, following responses to the limited publicity of the NHS consultation on the selection of a name for the new Health Board area, that there would be no change to the name of NHS Highland.

b) SEERAD Research Report on Access to Services

Brian Barker advised that the proposals contained in the previous reports had been submitted to SEERAD for consideration along with a further report requested for Lochs Goil and Eck. Some partnerships in other areas had not yet made their submission and confirmation awaited from SEERAD was expected in the week following this meeting.

c) Involvement of Scottish Water at CPP meetings

Lolita Lavery had received a response from Caroline Jones confirming that a representative of Scottish Water would attend Community Planning Partnership meetings where there was a specific item relating to Scottish Water. It was suggested that Scottish Water's Consultation Plan for water and sewerage should be discussed at the CPP Management Committee and it was agreed that Andrew Campbell would issue an invitation to Scottish Water. It was also agreed that details of Scottish Water's Consultation Plan would be circulated to the Management Committee.

d) Transforming Public Services in Scotland

Brian Barker advised that an integrated session on models for transforming public services in Scotland had been arranged for the week following this meeting, involving organisations such as SNH, AIE, Health Board, Argyll and Bute Council. It was confirmed that Tom McCabe had a continuing dialogue with regard to his "Thinkpiece", but that this was unlikely to be published in the near future.

5. CAPITAL DEVELOPMENT PARTNERSHIP

Andrew Campbell welcomed Tracey Slaven, SEERAD's Programme Director for the Capital Development Partnership project to the meeting. Tracey outlined the focus on how services provided by the ERAD "family" of agencies can better deliver services to their clients. The basic ethos behind "On the Ground" was to break down barriers, test out shared administration between organisations, seek better accessibility and investigate co-location of bodies rather than centralisation.

SEERAD will go through the functions undertaken by all organisations with a view to streamlining a multi-organisational programme (not Scottish Executive), no matter how small the organisation. The programme was focusing on co-location of existing offices rather than relocation of staff.

The meeting then discussed various points regarding services provided by the "family" of agencies in key areas, including customer focus, looking at how far it can go with community and regional structures and how to deliver, being aware that Argyll and Bute

was more complex because of the geography of the area. Discussions also focussed on the retention and relocation of services in rural areas and improvement to accessibility.

Andrew thanked Tracey for her presentation and she then left the meeting.

6. COMMUNITY PLANNING ISSUES

(a) Update by Theme Group Leaders on Progress with CPP Priorities –

Health and Wellbeing Theme Group 1:

Josephine Stojak, acting Chair of the Health and Wellbeing Theme Group, spoke to the Health and Wellbeing Theme Group report which included a lot of positive action/achievements over the year 2005-6 including

- Helensburgh- Paths to Health, pilots until end of March, very successful, walks well received. GP's supportive - JHIP priority 3.
- Kintyre- HIF for Diversionary Schemes/Physical Activity –successful dance held, positive publicity, well received at Community Safety Forum. Should be sustainable. Next dance is 21st April – JHIP priorities 2 and 3
- North Argyll - School counselling service proving successful-JHIP priority 4
- Mid Argyll- Healthy lunchbox pilot, well received- JHIP priority 3
- Bute- Swim Around Bute, Exercise on Referral/Argyll Active linking to other services e.g. lunch clubs, social opportunities. Ramblers- GP taking on longer distance walks- JHIP priority 3
- Islay- Alcohol free youth dances- JHIP priority 2

Josephine advised that revised plans had been presented from 6 out of the 7 localities, that the Group would be re-focussing on the Cowal area and that there had been positive feedback from the local public network representatives on the success of the Meet the Funders Roadshow.

The report on the activities by the Health and Wellbeing Group was noted.

The meeting also noted the change to Choose Life staffing arrangements taking place at present and that NHS Highland was currently looking at the transfer of public health consultants

Argyll and the Islands Local Economic Forum

Ken Abernethy updated the Management Committee on the activities of the Argyll and the Islands Local Economic Forum report of the 15th February 2006 meeting. The report was noted.

It was agreed that the Strategy Progress Measurement report, being the first of a series of quarterly reports on progress being made by Argyll & the Islands Local Economic Forum towards implementing the Economic Strategy for Argyll & the Islands, would be circulated to the Management Committee along with these minutes.

The meeting also noted that Careers Scotland is being integrated into HIE, which will extend the network of AIE offices in Argyll and Bute.

Dunbartonshire Economic Forum

Aileen Edwards, Scottish Enterprise Dunbartonshire, gave a verbal report on the progress being made by Dunbartonshire Economic Forum. The new strategy was approved on 9th February 2006 and a communications strategy sub-group would proceed, contacting key partners and involving the private sector, with a launch around June 2006.

Sustaining and Developing our Communities, Culture and Environment Theme Group 3:

Donald MacVicar provided the Management Committee with the progress update of the Sustaining and Developing our Communities, Culture and Environment Theme Group, being minutes of a meeting held on 30th March 2006, copies having previously been circulated. The report was noted.

Donald MacVicar highlighted the wide ranging and diverse issues included within this Theme Group and the Management Committee discussed the possibility of identifying and prioritising major issues and/or considering a small number of relevant items on specific issues to assist in moving matters forward.

It was agreed that Donald MacVicar, Brian Barker and Lolita Lavery's successor would look at re-focussing the efforts of the Theme Group and report back to the Management Committee.

b) Update on Bute and Cowal Area Partnership

Lolita Lavery reported on interviews currently being carried out with members of the Bute and Cowal Area Partnership to evaluate the local community planning pilot. Although some of the partners felt that the evaluation exercise was premature, valuable insights were being gleaned that could give future direction to the Pilot.

It was agreed that Lolita would draft a report on the findings of the evaluation exercise and, in consultation with Lynn Smillie, Corporate Services Manager for the Helensburgh and Lomond area who would be acting as successor to George MacKenzie, would complete the report by the end of May 2006.

c) Youth Participation Conference

Lolita Lavery advised that the Kintyre Youth Forum were hosting a two day seminar on 1st and 2nd June 2006 which was specifically aimed at how young people would like to engage in Community Planning. This would be particularly useful for the Bute and Cowal Pilot which was struggling to engage with young people. The outcome of the seminar would be fed back to the Management Committee.

d) Initiative at the Edge – Two-monthly Reports from the 3 Islands

The Management Committee noted the concerns highlighted in the report from the islands of Colonsay, Jura and Coll which were looking to the Community Planning Partnership for solutions. The Committee suggested that it would be helpful to know the type of support that was required.

David Dowie advised that Communities Scotland would be meeting with latE later in

the week regarding a medium term housing programme and would report back to the Management Committee.

e) Feedback on Department of Environment and Rural Affairs “Rural Policy and Services First” Seminar

Andrew Campbell advised that he had attended an interesting SEERAD Conference regarding their rural development vision which included equality issues. Andrew and the Community Planning Manager from Highland had both given presentations at the Conference highlighting the lack of co-terminosity. Andrew considered that it had been a useful day.

f) Annual Review

Brian Barker advised that he would be compiling the next CPP Annual Review and was looking for significant partnership achievements over the past year, including submissions from the Theme Groups. It was hoped to produce the Annual Review by the end of June/beginning of July 2006.

7. BEST VALUE AUDIT ON COMMUNITY PLANNING – EXTRACT FROM ACCOUNTS COMMISSION AUDIT REPORT AND IMPROVEMENT PLAN

Lolita Lavery referred to the extracts from the Accounts Commission’s Audit on Best Value Report and the subsequent Improvement and Development Plan that had been drafted to address issues of concern. It was noted that the Council was to develop the “Leading Rural Areas” concept and a series of workshops seeking Partnership input had been arranged around this theme.

Brian Barker confirmed, in respect of Citizens’ Engagement, that the ongoing Citizens’ Panel questionnaires would continue with a programme over the coming years with links to the Council’s Corporate Plan and Community Planning partners’ interests.

8. FUTURE RESEARCH ON RURAL HEALTH PROVISION IN VERY REMOTE AREAS

Josephine Stojak confirmed that since the last Management Committee meeting she had endeavoured to obtain funding for the future research on rural health provision in very remote areas from various parties as well as looking to Argyll and Bute Council. As the research was about the sustainability of services, the Committee regarded the matter as a Partnership issue rather than one for the NHS.

9. DOMESTIC ABUSE STRATEGY – UPDATED STRATEGY

Isobel Strong attended the meeting as Chair of Against Domestic Abuse (ADA) Partnership and spoke to the report which had previously been circulated seeking to -

- raise awareness of the particular issues and barriers which can be faced when experiencing domestic abuse within a rural area
- Continue to develop responses and resources to domestic abuse particularly within a rural setting
- Continue to educate and create greater awareness for men, women, children and

young people, statutory and non-statutory agencies involved in the field of domestic abuse and employers and the public at large

It was agreed that a performance of the 45-minute play, 'Jackie's Story', would be included at the meeting of the Community Planning Partnership to be held on Friday, 7th July 2006. [NOTE: This will now follow the full CPP meeting being held on 10 November 2006]

10. UPDATE ON TRANSPORT STRATEGY

Andrew Campbell provided an update on progress with the Transport Strategy, copies having previously been circulated. It was anticipated that a draft of the local transport strategy would be completed by summer 2006. The update was noted.

11. ARGYLL COMMUNITY HUB CONCEPT FEASIBILITY STUDY

Peter Minshall advised the Committee of a feasibility study being carried out by Argyll CVS regarding a Community Hub concept with access to resources in the voluntary sector. It was agreed to note that this feasibility study was proceeding.

12. COMMUNITIES SCOTLAND STRATEGIC INVESTMENT FRAMEWORK

David Dowie briefly spoke to the Communities Scotland Strategic Investment Framework consultation paper which incorporates changes to funding for housing. David advised that responses were to be submitted to Communities Scotland by 19th June 2006.

13. AOCB

a) Joseph Rowantree Foundation

Brian Barker reported that Argyll and Bute CPP was one of twelve CPPs invited to a meeting hosted by the Joseph Rowantree Foundation on 14/15 June 2006. They have requested that the CPP be represented by the Chair of CPP, Allan Macaskill and Argyll and Bute Council's Chief Executive, James McLellan and one other partner.

b) Scottish Fire and Rescue Services

Copies of the Scottish Fire and Rescue Services leaflet on Community Planning were circulated for information.

c) HMIP

Strathclyde Police – Inspection of police was now under way and some partners could be approached by the Inspectorate to provide input from a community planning perspective.

d) Retiral

James McLellan advised that James Fraser, Area Director, VisitScotland, who was very supportive of Community Planning, was retiring and it was agreed that Andrew Campbell would draft a letter of thanks on behalf of the Partnership.

e) Community Planning Manager

Andrew Campbell, on behalf of the Partnership, thanked Lolita Lavery for her valued work during her time as Community Planning Manager and presented Lolita with a token of appreciation.

14. DATE OF NEXT MEETING

The next meeting will be held on Wednesday, 14th June 2006 at 10.30 am in Scottish Natural Heritage offices, Kilmory Industrial Estate, Lochgilphead.

Note:

(Subsequent to this meeting, the Chair agreed that the meeting scheduled for 14th June be postponed until **Wednesday, 28th June 2006**)

Dates of future CPP Management Committee meetings –

Wednesday	16 August
Wednesday	4 October
Wednesday	6 December

(10:30 – 13:00 hours)